




MEMORANDUM

To: Faculty, Staff, and Students, Department of Historical & Cultural Studies
From: William A. Gough, Vice-Principal Academic & Dean 
Date: 23 April 2021
Re: **Acting Chair Search, Department of Historical & Cultural Studies**

Professor Natalie Rothman will be taking an administrative leave from September 1, 2021 to May 31, 2022 and an Acting Chair will be appointed for a nine-month term.

In accordance with Section B.9.b of the [Policy on Appointment of Academic Administrators](#), “in the event of the Chair’s absence for a period of more than two months ... the Dean, after consultation with members of the department and the Dean of the School of Graduate Studies, shall recommend the appointment of an Acting Chair for a period of no more than one year.”

For the success of the selection process, the input of faculty, staff, and students, is crucial. **You are invited to submit, in writing, the names of individuals you feel have the attributes we should be looking for in an Acting Chair.** Please briefly indicate the reasons for your nominations.

Your submissions will be held in confidence and made known only to myself. These should be sent to the attention of Maryam Ali at marym.ali@utoronto.ca no later than **30 April 2021**.